

Online Free Seat Program Waiver Instructions



STUDENT ELIGIBILITY

1. A student whose tuition and fees are waived and tuition discounted under this program must:
 - a. Be a resident for tuition purposes under s. 1009.21, F.S.;
 - b. Not have previously earned a bachelor's degree;
 - c. Be enrolled in an online baccalaureate degree program as defined in the "Online Baccalaureate Program" section below;
 - d. Meet one of the following eligibility requirements:
 - i. Is a veteran as defined in s. 1.01(14), F.S.;
 - ii. Is an active duty member of the United States Armed Forces;
 - iii. Is an active drilling member of the Florida National Guard whose eligibility is validated by the service member's unit Commander and/or the Commander's designated representative serving as the Unit Point of Contact;
 - iv. Is a nontraditional student, defined for the purposes of this program as a student who has earned a Florida standard high school diploma, a high school diploma comparable to a Florida standard high school diploma, or its equivalent, or completed a home education program, and has been out of high school or home education program for at least 5 years. A nontraditional student must not have been enrolled in a postsecondary institution in the last 5 years.
2. Students who wish to be considered for the Online Free Seat program must submit an application and be approved by their institution to participate in the program.
3. To remain eligible for the Online Free Seat Program, a student who has been approved for participation must enroll at least part-time in the program during each academic year. Taking at least one credit hour during the academic year would qualify for part-time enrollment.
4. Active drilling members of the Florida National Guard must have active drilling status verified on a form developed by the Board of Governors and provided by the university to obtain a signature from the member's Unit Commander and/or designated representative serving as the Unit Point of Contact (electronic signatures may be used, if needed). Such verification must be conducted each term in which the student is participating in the Online Free Seat Program.

Online Baccalaureate Program

1. For purposes of this program, online baccalaureate programs are those programs/majors listed here: <https://www.ucf.edu/online/bachelors/>.
2. The Free Seat Program applies to online baccalaureate programs/majors funded by E&G and those that are self-supporting; both types of programs are identified as online programs and are included in the Board of Governors Online Program Inventory.
3. All courses that are waived or discounted must be a part of the online baccalaureate degree program in which the student is enrolled.

Online Free Seat Program Waiver



STUDENT INFORMATION

Date:		UCFID:		Term:	
Program:				Career Level:	
Last Name:		First Name:		MI:	
Address:					
Phone:		Knights Email:			

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Not have previously earned a bachelor's degree; and

Be enrolled in an online baccalaureate degree program as defined in the "Online Baccalaureate Program" section;

Meet one of the following eligibility requirements:

Is a veteran as defined in s. 1.01(14), F.S.;

Is an active duty member of the United States Armed Forces;

Is an active drilling member of the Florida National Guard whose eligibility is validated by the service member's unit Commander and/or the Commander's designated representative serving as the Unit Point of Contact; (additional form required)

Is a nontraditional student, defined for the purposes of this program as a student who has earned a Florida standard high school diploma, a high school diploma comparable to a Florida standard high school diploma, or its equivalent, or completed a home education program, and has been out of high school or home education program for at least 5 years. A nontraditional student must not have been enrolled in a postsecondary institution in the last 5 years.

CERTIFICATION

I have read and understand all provisions of the Online Free Seat Program Waiver Benefit Program Eligibility Guidelines and Procedures. My signature affirms that all information provided on this form is complete and true to the best of my knowledge. I hereby acknowledge my responsibility to inform Student Accounts, in writing, of any change in enrollment and/or employment status. I understand that all information may be subject to verification, and in the event this form contains any false statements, errors or omissions, I will be responsible for the full value of any ineligible benefits that I may have received.

Printed Name

Signature

Date

Please submit form to Student Account Services as a scanned attachment in an e-mail to saswaivers@ucf.edu by the Fee Payment Deadline (Payment Deadline for each term is published on the Academic Calendar)