

Florida Prepaid Management

Effective Summer 2019, UCF has implemented Online Florida Prepaid Management via my.ucf.edu.

If a student wishes to reduce the amount of hours UCF bills to their Florida Prepaid Plan, they must do so at the beginning of each term by following the instructions below. Otherwise, UCF will automatically bill Florida Prepaid for the number of hours in which the student is enrolled.

The Florida Prepaid Management link will only be active during the change period prior to the end of the add/drop period for the current term. Students will only see the link if they have an active Florida Prepaid Plan.

1. Go to my.ucf.edu. Login with your NID and password.
2. Click on “Student Self Service” and then “Student Center” at the bottom of the menu.
3. Under “Finances” and then under “My Account”, click “Florida Prepaid Management.”

The screenshot shows the UCF Student Center interface. At the top is the UCF logo and the text 'UCF'. Below that is 'Ima's Student Center'. There are two main sections: 'Academic Information' and 'Finances'. The 'Academic Information' section includes links for Search, Plan, Enroll, My Academics, Pegasus Path, and mySchedule Builder. It also features a search box for 'other academic...' and a table for 'This Week's Schedule'. The 'Finances' section is highlighted with an orange box and contains sub-sections for 'My Account' (with 'Florida PrePaid Management' highlighted), 'Financial Aid', and 'UCF Textbook Purchase Program'. A 'To View:' section provides instructions on which links to use for different types of charges.

Class	Schedule
MUL 2010-B001 LEC (60990)	MoTuWeTh 12:00PM - 1:50PM PSY 0108
SLS 1501-B006 LEC (59352)	MoTuWeTh 10:00AM - 11:50AM TA 0202A

Finances

My Account

- View My Account
- Fee Invoice
- Statement of Charges
- Student Direct Deposit
- Tuition Payment Plan
- 1098-T Tax Management
- Florida PrePaid Management**

Financial Aid

- View Financial Aid
- Accept/Decline Awards
- View Financial Aid Bulletin
- View Financial Aid Status
- Report Other Financial Aid
- Disbursement Details
- View My Financial Aid Eligible Courses

UCF Textbook Purchase Program

- Textbook Purchase Program Opt In
- Textbook Purchase Program Status

To View:

Charges use the View Your Account link.
Tuition, Due Date, Deferments use Fee Invoice link.

Due Charges / ePay
Donate Now To UCF

4. Select the appropriate number of credit(s) using the drop-down arrow.

UCF

Student Acct Maintenance

Florida Prepaid Account Maintenance

Empl ID: 0123456 Knight, Ima

Summer 2019 Last Day to update for this term 08/02/2019

If you wish to make a change to your Florida Prepaid billing hours, please update below.

Contracts by Term Find | View All First

Enrolled Hours: 6

Tuition Hours Available 30	Tuition Hours Covered 0	I wish to change those hours to 00 ▼
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[Click here to Update](#)

[Return to Student Center](#)

5. Click on “Save” when finished and you will get a confirmation on the screen.

UCF

Student Acct Maintenance

Florida Prepaid Account Maintenance

Empl ID: 0123456 Knight, Ima

Summer 2019 Last Day to update for this term 08/02/2019

If you wish to make a change to your Florida Prepaid billing hours, please update below.

Contracts by Term

Enrolled Hours: 6

Tuition Hours Available 30	Tuition Hours Covered 3	I wish to change those hours to
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Your FPP Update is complete. 7/30/2019 07:30:48 AM

[Return to Student Center](#)

Update Deadline – The option to update and/or “opt out” for the current term must be completed prior to the end of the add/drop period. For Summer, the option to update and or opt-out for the term must be completed prior to the end of the add/drop period for Summer B. If you have any questions, you can contact UCF Student Account Services’ Third-Party Billing at (407) 823-3436 or (407) 823-5617.

Reminder, you **must** log in and reduce or opt-out (select “0” credits) **each term** you wish UCF to bill a different number of hours than the amount of hours you are enrolled in.

Otherwise, UCF will automatically bill Florida Prepaid for the number of hours in which the student is enrolled.