



FEE APPEALS COMMITTEE

Third Attempt Fee - Financial Hardship Guidelines

Hardship-Definition: a condition that is difficult to endure; severe suffering.

Every UCF student that receives some kind of financial assistance by definition is experiencing some level of financial hardship. The committee's charge is to evaluate the level of hardship in light of the evidence given and make a recommendation to support the request for waiver or not.

Factors taken into consideration by the committee:

- 1) Has the student applied for financial aid, or is the student receiving financial aid, and/or is eligible for additional financial aid that can pay the fee?
-Financial aid is to assist the student in paying for expenses related to achieving an education. If aid is available, it should be requested and used toward paying the fee.
- 2) Can the fee be avoided by the student taking the class(es) at another institution?
-The fee is charged when a student repeats the same course for the third time at the same institution. If a student is able to take the course at another accredited institution and transfer it back to UCF, the fee can be avoided.
- 3) Has the student demonstrated good financial judgment?
-Some hardships are caused by poor financial judgment and misuse of financial aid.
- 4) Has the student submitted a statement of average monthly income and expenses with appropriate documentation?
-The student must be able to demonstrate that he/she can support themselves on an ongoing basis.
(Note: Dates on documentation must be current and/or must coincide with the term the Repeat Course fee was assessed).
- 5) Is the request for waiver dated before or after the date required for payment.
-If the request is after the fee payment deadline, was the student fully aware of their financial situation when registering for the class? Did the student use good judgment when registering for the class without counting the cost? Did the hardship occur after registration?
- 6) Additional items to submit with the appeal- Degree Audit and Internal Advising transcript.